



Certified Professional Guardianship Board
Monday, September 12, 2016 (8:00 a.m. – 9:00 a.m.)
Teleconference

Meeting Minutes

Members Present

Judge James Lawler, Chair
Commissioner Rachelle Anderson
Mr. Gary Beagle
Ms. Rosslyn Bethmann
Dr. Barbara Cochrane
Mr. Bill Jaback
Ms. Carol Sloan
Ms. Barbara West
Ms. Amanda Witthauer

Members Absent

Ms. Nancy Dapper
Judge Gayle Harthcock
Commissioner Diana Kiesel
Mr. Gerald Tarutis

Staff

Ms. Shirley Bondon
Ms. Carla Montejo
Ms. Kim Rood
Ms. Eileen Schock

Online Guests – see list on last page.

1. Call to Order

Judge Lawler called the meeting to order at 8:05 a.m.

2. Welcome, Roll Call & Approval of Minutes

Judge Lawler welcomed the Board members and the public to the meeting.

Approval of Minutes

Judge Lawler inquired if there were any changes or corrections to the proposed minutes from the August 8th, 2016 meeting. Hearing none, he requested a motion to approve the minutes of the meeting.

Motion: *A motion was made and seconded to approve the August 8th, 2016 meeting minutes. The motion passed. Bill Jaback abstained.*

3. Chair's Report

- 2017 Meeting Dates

The proposed Board members dates for the 2017 calendar year were reviewed and approved.

- Committee Assignments

The appointment of two new board members is effective October 1, 2016.

- Mr. Jerry Fireman, representing senior interests, will be appointed to the Application Committee and the Standards of Practice Committee.

- Ms. Penney Sanders, representing certified professional guardians, will be appointed to the Application Committee and the Education Committee.

Other committee changes, also effective October 1st are:

- Ms. Amanda Witthauer will chair the Applications Committee and will join the Regulations Committee
- Ms. Carol Sloan will chair the Education Committee.

4. Reports

- Grievance Status Report

Staff reported that they opened 10 grievances in August 2016. They closed seven grievances. The number of grievances received annually is expected to increase as superior courts begin to forward grievances they receive as required by the RCW 11.88.120 Complaint Procedure adopted in 2014.

5. Reconvene and Vote on Executive Session Discussion

Applications Committee

On behalf of the Applications Committee, Mr. Jaback presented the following applications for Board approval. Members of the Application Committee did not vote.

- Motion:** *A motion was made and seconded to deny Shannon Bryant's application for certification. The motion passed.*
- Motion:** *A motion was made and seconded to deny Lucy Leach's application for certification. The motion passed.*
- Motion:** *A motion was made and seconded to conditionally approve Joni Lee's application for certification. The motion passed.*
- Motion:** *A motion was made and seconded to conditionally approve Mary Scott's application for certification. The motion passed.*
- Motion:** *A motion was made and seconded to approve Carrie Wilson's application for certification. The motion passed.*
- Motion:** *A motion was made and seconded to approve Abigail Whittaker's application for certification. The motion passed.*
- Motion:** *A motion was made and seconded to conditionally approve Jacob Woiwod's application for certification. The motion passed.*

On behalf of the Applications Committee, Ms. Bethmann presented the following two applications for Board approval.

- Motion:** *A motion was made and seconded to deny Sean Allan's application for certification. Mr. Jaback abstained from voting. The motion passed.*

Motion: *A motion was made and seconded to deny Jamilah Walter's application for certification. Mr. Jaback abstained from voting. The motion passed.*

A member of the Standards of Practice Committee requested Board action in the matter of CPGB 2013-004, 2013-029, 2015-004 and 2015-04, involving CPG Lin O'Dell.

Motion: *A motion was made and seconded to approve an agreement regarding discipline with letter of reprimand in the matter of CPGB 2013-004, 2013-029, 2015-004 and 2015-04. The motion passed.*

6. Wrap Up /Adjourn

Meeting was adjourned at 8:53 a.m. The next meeting date will be October 17, 2016 at the SeaTac Office Center.

Recap of Motions from September 12, 2016 Meeting

Motion Summary	Status
Motion: <i>A motion was made and seconded to approve the minutes of the August 8, 2016 meeting. The motion passed.</i>	Passed
Motion: <i>A motion was made and seconded to deny Shannon Bryant's application for certification. The motion passed.</i>	Passed
Motion: <i>A motion was made and seconded to deny Lucy Leach's application for certification. The motion passed.</i>	Passed
Motion: <i>A motion was made and seconded to conditionally approve Joni Lee's application for certification upon successfully completing the UW guardianship training. The motion passed.</i>	Passed
Motion: <i>A motion was made and seconded to conditionally approve Mary Scott's application for certification upon successfully completing the UW guardianship training. The motion passed.</i>	Passed
Motion: <i>A motion was made and seconded to approve Carrie Wilson's application for certification. The motion passed.</i>	Passed
Motion: <i>A motion was made and seconded to approve Abigail Whittaker's application for certification. The motion passed.</i>	Passed
Motion: <i>A motion was made and seconded to conditionally approve Jacob Woiwod's application for certification upon successfully completing the UW guardianship training. The motion passed.</i>	Passed
Motion: <i>A motion was made and seconded to deny Sean Allan's application for certification. The motion passed. Mr. Jaback abstained.</i>	Passed
Motion: <i>A motion was made and seconded to deny Jamilah Walter's application for certification. The motion passed. Mr. Jaback abstained.</i>	Passed
Motion: <i>A motion was made and seconded to approve an agreement regarding discipline with letter of reprimand in the matter of CPGB 2013-004, 2013-029, 2015-004 and 2015-04. The motion passed.</i>	Passed

Online Guests

Tina Baldwin

Tom Goldsmith

Not Identified